



Jewel Lake Villa Apartments
8980 Blackberry St.
Anchorage, AK 99502
(907) 243-0718 fax (907) 243-7605

Community Room Use Request Form

Requested for: _____
(Facility Name)

Area(s) to be used:

(main room, kitchen, etc.)

Purpose of event and activities planned:

Date of Event _____ Use Time _____ Activity Time _____
Time to include set-up and clean-up.

Number of People _____ Children's Activity? ___ Yes ___ No Age Group _____

Is the event: ___ by invitation only ___ open to the public ___ an advertised event?

Organization Name: _____

Contact person _____ Title _____

Address _____ Zip _____

Day Phone: _____ Evening Phone _____ Fax: _____

E-Mail Address _____

Signature _____ Date _____





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