

Jewel Lake Villa Apartments
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Computer Use Agreement

Introduction

Public computer resources are available in the Jewel Lake Villa Community Center. These resources include access to the Internet. Our goal is to provide the use of computers and responsible Internet access to residents of Jewel Lake Villa Apartments and others in the community to enhance personal and professional development.

Purpose of this Agreement

The smooth operation of the computer room relies on the proper conduct of the computer users. The signatures at the end of this document are legally binding and indicate the parties who signed have read the terms and conditions carefully and understand their significance and agree to abide by these terms.

Terms and Conditions of this Agreement

1. **Privileges:** The use of electronic information resources is a privilege, not a right. Inappropriate use of these resources will result in the loss of computer services. An employee or volunteer of Jewel Lake Villa Apartments or Pacific Rim Properties has the right to deny specific users access to the computers and the computer room.
2. **Children:** Children under the age of 10 must be accompanied by an adult to use the computer center.
3. **Acceptable Use:** General rules for behavior and communications apply to the use of computers. Beyond the clarification of standards, Jewel Lake Villa Apartments, Pacific Rim Properties and their employees are not responsible for restricting, monitoring or controlling the communications of individuals utilizing the Internet. Employees and volunteers of Jewel Lake Villa Apartments and Pacific Rim Properties may review files and communications to maintain system integrity and insure that users are using the system responsibly. Users should not store files or e-mail messages on Jewel Lake Villa computers' hard drives. Users should store personal data on their own disks. The current computers have drives for 3.5" floppies, CD-RW, and DVD-R disks.
4. **Adult Monitors:** An adult monitor is defined as a volunteer for Jewel Lake Villa Apartments or to monitor the activities in the computer room. Adult monitors have the right to tell computer users that their activities are not appropriate around children and that these activities must be stopped. Adult Monitors will not be available at all times.

USERS AGREE TO THE FOLLOWING:

- A. Viewing, downloading or printing pornographic material is strictly forbidden!
- B. Use of other organizations' networks or computing resources must comply with rules appropriate to that network.
- C. Transmission of any material in violation of any United States or other states' organizations is prohibited. This includes, but is not limited to: copyrighted material, threatening or obscene material, or material protected by trade secrets.
- D. Commercial activities by for-profit institutions are generally not acceptable.
- E. Illegal activities of any kind are forbidden.
- F. Do not use the computer in any way that would disrupt computer use by others.
- G. Use the printer sparingly. Do not print more pages than necessary for your purpose.
- H. Do not save or store information on the computer. Bring your own disks to store data.
- I. Users will use a written sign-in/sign out sheet each time they use the computer center.



- J. Users agree to a time restriction for computer use not to exceed 1 hour when someone else is waiting to use the computer unless approved by a computer monitor.
5. **Network and Computer Room Manners:** Each user is expected to abide by the generally accepted rules of user etiquette. These rules include, but are not limited to, the following:
 - a. Be polite. Never send, or encourage others to send, abusive or obscene messages.
 - b. Use appropriate language.
 - c. Use electronic mail appropriately. Electronic mail (E-mail) is not guaranteed to be private. Messages relating to or in support of illegal activities must be reported to the authorities.
 6. **Vandalism:** Vandalism is defined as any malicious attempt to harm or destroy property of Jewel Lake Villa Apartments or of another user or any other agencies or networks that are connected to the Internet. Vandalism includes, but is not limited to, the uploading, downloading, or creation of computer viruses. Any form of vandalism by a Jewel Lake Villa computer user is strictly forbidden.
 7. **Services:** Jewel Lake Villa Apartments, Pacific Rim Properties, and their employees and volunteers make no warranties of any kind whether expressed or implied, for the service it is providing. We will not be responsible for any damages you suffer while on this system. These damages include loss of data as a result of delays, non-deliveries, mis-deliveries, or service interruptions caused by the system or your errors or omissions.

Use of any information obtained via the information system is at your own risk. Jewel Lake Villa Apartments, Pacific Rim Properties and their employees and volunteers specifically denies any responsibility for the accuracy of information obtained through electronic information resources.

COMPUTER USE AGREEMENT

USER AGREEMENT AND SIGNATURE

I understand any violations of the above provisions will result in the loss of my user privileges and may result in further legal action. I agree to report any misuse of the electronic information resources to an employee or volunteer of Jewel Lake Villa Apartments. Misuse comes in many forms, but can be viewed as any messages sent or received that include/suggest pornography, unethical or illegal solicitation, racism, sexism, inappropriate language, and other issues described above. I agree to follow the acceptable use guidelines as described above when using a computer and the computer center at Jewel Lake Villa Apartments. **I further agree to indemnify and hold harmless Jewel Lake Villa Apartments, Pacific Rim Properties and their employees and volunteers for any consequences resulting from my use of the computers or computer center.**

User Name: _____
(Please Print)

User Address: _____

User Phone # _____

User Signature _____

Date _____



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PARENT OR GUARDIAN AGREEMENT AND SIGNATURE

This section must be signed if applicant is under the age of 18. **As the parent or guardian of this child, I have read this agreement and understand that it is impossible for Jewel Lake Villa Apartments, Pacific Rim Properties, and their employees and volunteers to restrict access to all controversial materials and I will not hold Jewel Lake Villa Apartments, Pacific Rim Properties, or their employees or volunteers responsible for controversial materials my child acquires on the Internet.** I agree to report any misuse of the electronic information resources to an employee of Jewel Lake Villa Apartments. Misuse comes in many forms, but can be viewed as any message sent or received that includes/suggests pornography, unethical or illegal solicitation, racism, sexism, inappropriate language, and other issues described above. I accept full responsibility for supervision when my child uses a Jewel Lake Villa Computer and the computer center. I hereby give my permission for my child to use a Jewel Lake Villa Computer and certify that the information contained on this form is correct. **I agree to indemnify and hold harmless Jewel Lake Villa Apartments, Pacific Rim Properties and their employees and volunteers for any consequences resulting from my or my children's use of the computers or computer center.**

Children under the age of 10 must be accompanied by an adult to use the computer center. Names and ages of my children I authorize to use the computers and the computer center:

Parent or Guardian Name: _____
(Please Print)

Address: _____

Phone # _____

Parent or Guardian Signature: _____

Date: _____

